



**South Sound Housing Affordability Partners
Executive Board**

Special Meeting Agenda

3602 Pacific Ave Tacoma, WA 98418 | Muckleshoot Conference Room

Dial: 253-215-8782 Meeting ID: 983 7313 8519

Webinar Link: <https://piercecountywa.zoom.us/j/98373138519>

June 26, 2023 4:00 p.m.

Chair Councilmember Hunter George, Vice Chair Mayor Tracie Markley, Mayor Nancy Backus, Councilmember Kevin Ballard, Mayor Daryl Eiding, Mayor Kim Roscoe, Councilmember Paul Bocchi, Mayor Shanna Styron Sherrell, Executive Bruce Dammeier, Councilmember Ryan Mello, Councilmember Annette Bryan, Deputy Mayor Ned Witting, Councilmember Charla Neuman, Mayor Dick Muri, Mayor Victoria Woodards, Councilmember Stan Flemming, Deputy Mayor Mike Winkler (Alternate), Councilmember Christi Keith (Alternate), Councilmember Doug Fagundes (Alternate), Mayor Pro Tempore Joe Barrentine (Alternate), Councilmember Mike Brandstetter (Alternate), Councilmember Nancy Henderson (Alternate), Deputy Mayor Kristina Walker (Alternate), Councilmember Edward Wood (Alternate)

I. CALL TO ORDER

4:00

ROLL CALL

II. REVIEW AGENDA/AGENDA MODIFICATIONS

III. PUBLIC COMMENT

This is the time set aside for the public to comment on Resolutions, Ordinances, and Final Action. To request to speak virtually, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone; if speaking in person, please sign in on the public comment form in the conference room. Your name or the last four digits of your phone number will be called out when it is your turn to speak.

The Executive Board meeting can be heard by dialing 253-215-8782 or through Zoom at <https://piercecountywa.zoom.us/j/98373138519> and entering the Meeting ID 983 7313 8519. Written comments may be submitted to jason.gauthier@piercecountywa.gov Monday before 3:30 p.m. prior to the monthly Executive Board meeting for the Public Comment period. Comments will be compiled and sent to the Executive Board and posted on the SSHA³P website at: southsoundaffordablehousing.org

IV. RESOLUTIONS

A. Resolution No. 2023-04

4:05

Purpose: Presentation of Resolution No. 2023-04, Recommending an FY 2024 SSHA³P Operating Budget for member government adoption.

ATTACHMENTS: Resolution No. 2023-04

[Document Link](#)

V. ADJOURN



RESOLUTION NO. 2023-04

A RESOLUTION OF THE EXECUTIVE BOARD OF THE SOUTH SOUND HOUSING AFFORDABILITY PARTNERS (“SSHA³P”) RECOMMENDING THE ADOPTION OF THE 2024 SSHA³P OPERATING BUDGET

WHEREAS, the SSHA³P Interlocal Agreement (“ILA”) requires the SSHA³P Executive Board to prepare, review, recommend, and transmit an annual operating budget to each Party of the ILA on or before July 1; and

WHEREAS, pursuant to the ILA, the annual budget must include an itemization of all categories of budgeted expenses and an itemization of each Party’s contribution; and

WHEREAS, upon recommendation by the Executive Board, the annual budget will be transmitted to each Party of the ILA for approval by their legislative body; and

WHEREAS, the 2024 operating budget will not become effective until approved by the legislative body of each jurisdiction and adopted by the SSHA³P Executive Board; and

WHEREAS, if a Party does not approve the budget in a timely manner, the Executive Board may adopt the budget and work plan with a two-thirds majority vote; and

WHEREAS, the purpose of the annual operating budget is to support SSHA³P’s mission to create and preserve affordable, attainable, and accessible housing through regional coordination and collaboration between Parties of the ILA and aligned organizations.

NOW, THEREFORE, THE EXECUTIVE BOARD RESOLVES as follows:

Section 1. The Executive Board recommends the adoption of the 2024 SSHA³P Operating Budget in Exhibit A.



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Section 2. This Resolution will take effect and be in full force upon passage and signature.

Adopted this _____ day of _____, 2023.

SOUTH SOUND HOUSING AFFORDABILITY PARTNERS

HUNTER GEORGE, CHAIR

ATTEST:



Exhibit A

**South Sound Housing Affordability Partners
FY 2024 Operating Budget**

SSHA3P Fund	2024 BUDGET
OPERATING REVENUES	
City of Auburn	\$5,601.94
City of DuPont	\$5,601.94
City of Edgewood	\$5,601.94
City of Fife	\$5,601.94
City of Fircrest	\$3,361.16
City of Gig Harbor	\$5,601.94
City of Lakewood	\$22,407.75
City of Milton	\$3,361.16
Pierce County	\$140,725.00
Puyallup Tribe of Indians	\$3,361.16
City of Puyallup	\$13,444.65
Town of Steilacoom	\$3,361.16
City of Sumner	\$5,601.94
City of Tacoma	\$70,362.50
City of University Place	\$13,444.65
SSHA ³ P Operating Fund Balance	\$40,000.00
Philanthropic / Aligned Organization Contributions	\$0
TOTAL Revenue	\$347,440.83
EXPENDITURES	
Salaries and Benefits - Manager	\$186,110
Salaries and Benefits - Program Specialist II	\$114,790
Travel and Training	\$3,500
Contracted Services	\$8,000
Phone	\$1,320
Communication (Printing, Translation, Advertising, etc.)	\$1,000
Supplies and Miscellaneous	\$500
Cost Pool Allocation/10% Admin Fee	\$31,450
TOTAL Expenditures	\$346,670