

---

# Capital Fund Committee Meeting

1/30/2024

---

**Members Present:** Heather Moss (Pierce County), John Barbee (Pierce County - Alternate), Ryan Windish (Sumner), Taylor Jones (Fife)

**Members Excused:** Derek Matheson (Fife - Alternate), Jason Wilson (Sumner - Alternate)

**Members Absent:** Jeff Tate (Auburn)

**Staff:** Jason Gauthier, Mary Connolly

**Guests:** Bryan Schmid

## Call to Order

Jason called the meeting to order at 10:06 a.m.

## Roll Call

Jason called roll; a quorum was present.

## Approval of Minutes

There were no minutes to approve at this meeting.

## Public Comment

There were no public comments during the meeting. No written comments were received.

## Overview of Role and Responsibilities of the Committees

Jason provided a presentation on the role and responsibilities of the Capital Fund Committee.

## Project Type and Geographic Priorities

Members provided input on their priorities for funding, including on project type and geography.

## Housing Capital Fund Calendar

Jason provided an overview of the timeline for the 2024 funding cycle. There was discussion amongst members on using a Notice of Funding Availability (NOFA) or RFP (Request for Proposals).

## **Updates/Comments of the Capital Fund Committee**

Jason and Committee members discussed scheduling meetings in February. Ryan will let Jason know about his availability on Feb 13; other members present are free on the morning of Feb 13. If Ryan is not free on that day, Jason will contact members to schedule on a different day. Everyone is free for a meeting on the morning of Feb 27, which Jason will schedule.

## **Adjournment**

Jason adjourned the meeting at 11:07 AM.