



**South Sound Housing Affordability Partners
Advisory Board**

Regular Meeting Agenda

Asia Pacific Cultural Center | 4851 S Tacoma Way, Tacoma, WA 98409

Dial: +1253 215 8782 Meeting ID: 982 0661 9590

Webinar Link: <https://piercecountywa.zoom.us/j/98206619590>

November 18, 2025, 5:30 P.M.

Adria Buchanan, Alfonso Brown, Corey Orvold, Desniege Haywood, Faaluaina Pritchard, Gary Hawkinson, Isabella Rivera Kjaer, Jay Worley
Jonah Kinchy, Laura Mullen, Lori Wada, Rosey Zhou, Sara Delano, Tim Fairley, Zac Baker

I. CALL TO ORDER

ROLL CALL

LAND ACKNOWLEDGEMENT

We acknowledge that we are on the traditional homelands of the Coast Salish people. They have lived on and stewarded these lands since the beginning of time and continue to do so today. We honor their legacy by:

- Welcoming new ways of thinking about our relationship to the land
- Asking -- not assuming -- tribal preferences and needs
- Identifying opportunities to improve our collective stewardship

This board commits to these objectives.

HOUSEKEEPING

II. REVIEW AGENDA/AGENDA MODIFICATIONS

III. CONSENT AGENDA

A. October 21, 2025, SSHA³P Advisory Board Minutes

Purpose: Approval of minutes from the October 21, 2025, SSHA³P Advisory Board meeting.

ATTACHMENTS: [Minutes of October 21, 2025, Advisory Board meeting](#)

IV. SSHA³P STAFF UPDATE

- A. Executive Board Update**
- B. Universal Design Taskforce Update**

V. PRESENTATIONS AND DISCUSSION

A. 2026 SSHA³P Advisory Board Work Plan

Purpose: Presentation by Alyssa Torrez, SSHA³P Program Specialist II, to continue discussion of policies for Advisory Board to work in 2026.

Action: Feedback and discussion

ATTACHMENTS: [Agenda Memorandum: 2026 Advisory Board Work Plan](#)
[Presentation 2026 Advisory Board Work Plan](#)

VI. PUBLIC COMMENT

This is the time set aside for the public to provide comment to the Advisory Board on the business of the Board. To request to speak virtually, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone; if speaking in person, please sign in on the on the public comment form in the conference room. Your name or the last four digits of your phone number will be called out when it is your turn to speak.

The Advisory Board meeting can be heard by dialing 253-215-8782 and entering the Meeting ID 982 0661 9590 or through Zoom at <https://piercecountywa.zoom.us/j/98206619590>. Written comments may be submitted to alyssa.torrez@piercecountywa.gov Tuesday before 4:00 p.m. for the Public Comment period. Comments will be compiled and sent to the Advisory Board and posted on the SSHA³P website at: <https://southsoundaffordablehousing.org>.

VII. UPDATES/COMMENTS OF THE ADVISORY BOARD

VIII. ADJOURN

South Sound Housing Affordability Partners (SSHA³P)

Advisory Board

Meeting Norms

1. Challenge ideas, not individuals
2. Assume positive intent; assume responsibility for impact
3. Recognize it is more beneficial to share what you are thinking with the group during the discussion than with an individual afterwards
4. Listen with curiosity to what everyone has to say – we all come with different perspectives and priorities that bring depth to the conversation
5. Be respectful and make space for minority opinions or points of view
6. During discussion, everyone has the opportunity to contribute before members contribute a second time
7. Raise hand to speak and wait for acknowledgement from the chair
8. Be open to new ways of thinking
9. Recognize the best efforts of our staff
10. Make our decisions based on the available information, and in the best interest of the Executive Board goals
11. Board members come prepared for each meeting

ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

SSHA³P Regular Advisory Board Meeting

October 21, 2025

Members Present: Adria Buchannon, Alfonso Brown, Corey Orvold, Desniege Haywood, Faaluaina Pritchard, Jay Worley, Lori Wada, Rosey Zhou (Vice Chair), Sara Delano, Tim Fairley, Zac Baker (Vice Chair)

Members Excused: Isabella Rivera Kjaer, Jonah Kinchy, Laura Mullen,

Members Absent: Gary Hawkinson, Riley Guerrero

Staff: Jason Gauthier, Alyssa Torrez

Call to Order

Chair Worley called the meeting to order at 5:30 PM.

Roll Call

Alyssa Torrez called roll; a quorum was present.

Land Acknowledgement

Chair Worley read the land acknowledgement.

Housekeeping

Review Agenda/Agenda Modifications

There were no requests for agenda modifications.

Consent Agenda

Motion was made by Faaluaina Pritchard to adopt content agenda. Seconded by Corey Orvold. Motion passed.

SSHA³P Staff Update

Jason provided an update on the following:

- Review of the October 3, 2025, Executive Board meeting
- Adoption of 2026 SSHA³P State Legislative Agenda.

Alyssa provided an update on the Universal Design Taskforce.

Presentations and Discussion

2026 SSHA³P State Legislative Agenda

Jason gave a presentation on the adopted 2026 SSHA³P legislative Agenda, including the priority recommendations put forward by the Advisory Board.

Affordable Housing Providers Discussion

Presentation by Alyssa Torrez, SSHA3P Program Specialist, and Amanda DeShazo, of the Tacoma-Pierce County Affordable Housing Consortium, to discuss the results of the recent housing providers survey and provide requested feedback on the City of Tacoma Landlord Fairness Code Initiative.

2026 Advisory Board Work Plan

Alyssa led a discussion about the 2026 Advisory Board Work Plan to discuss what policies the Board wants to work on in 2026.

Public Comment

There were no public comments.

Updates/Comments of the Advisory Board

Adjourn

Corey Orvold moved to adjourn the meeting. Faaluaina Pritchard seconded the motion. The motion passed unanimously. The meeting adjourned at 7:30.



SSHA³P Advisory Board

AGENDA BILL

November 18, 2025

AGENDA CATEGORY: Old/Unfinished Business

SUBJECT: 2026 Advisory Board Work Plan

PRESENTED BY: Alyssa Torrez, SSHA³P Program Specialist

SUMMARY/BACKGROUND:

This continued discussion will focus on identifying policy priorities for the 2026 Advisory Board Work Plan.

ATTACHMENTS:

- Continued 2026 Advisory Board Work Plan Presentation

STAFF RECOMMENDATION:

- Advisory Board feedback and discussion

ALTERNATIVES:

N/A

RECOMMENDED MOTION:

N/A

ADVISORY BOARD WORK PLAN

SSHA³P ADVISORY BOARD REGULAR MEETING
NOVEMBER 18, 2025

ALYSSA TORREZ, PROGRAM SPECIALIST

ADVISORY BOARD PRIORITIES

- 2026 Continuing Projects
 - Universal Design Incentives
 - Legislative Agenda
- Unknown requests
 - Member government requests

LEGISLATIVE PRIORITIES

- Support for Permanent Supportive Housing
- Mixed-Income Housing
- Source-of-Income Discrimination

PREVIOUS FEEDBACK

- Policies to incentivize development of multifamily housing
- Policies to incentivize development of homeownership opportunities
- Policies to mitigate displacement of residents
- Policies to incentivize houses being made into smaller units
- Policies for property tax exemption for owner-occupied homes
- Policies to incentivize conversion of office space to housing units

DISCUSSION

- What are things you want to work on in 2026?
- What are we missing?

- Share thoughts and ideas