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# SSHA<sup>3</sup>P Regular Advisory Board Meeting

April 21, 2026

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**Members Present:** Adria Buchannon, Ahndrea Blue, Doris Smith (Vice Chair), Elaine Tuisila, Faaluaina Pritchard, Jonah Kinchy, Lacey Barker, Landon Jones, Lori Wada, Marcella Taylor, Rosey Zhou, Sara Delano, Sean McKenna, Tim Fairley (Chair), Zac Baker

**Members Excused:** Jay Worley (Vice Chair),

**Members Absent:** Isabella Rivera Kjaer, Zac Baker

**Staff:** Alyssa Torrez, Jason Gauthier

## Call to Order

Chair Fairley called the meeting to order at 5:30 PM.

## Roll Call

Alyssa Torrez called roll; a quorum was present.

## Land Acknowledgement

Chair Fairley read the land acknowledgement.

## Housekeeping

## Review Agenda/Agenda Modifications

There were no requests for agenda modifications.

## Consent Agenda

Motion was made by Adria Buchannon to adopt consent agenda. Seconded by Faaluaina Pritchard. Motion passed.

## SSHA<sup>3</sup>P Staff Update

SSHA<sup>3</sup>P staff shared updates on the upcoming in-person Executive Board meeting schedule and upcoming legislative agenda survey as well as an update on the Fife project.

## Presentations and Discussion

### 2027 SSHA<sup>3</sup>P Budget Presentation

Jason Gauthier, SSHA<sup>3</sup>P Manager, presented the first draft of the 2027 SSHA<sup>3</sup>P Budget, highlighting key provisions from Pierce County budgeting allocations, proposed member jurisdiction fee increases and introduced a new special projects line item to support forthcoming feasibility analysis support program for member jurisdictions. Staff answered questions and received feedback on increasing the travel and training budget amount to support staff learning opportunities.

### Universal Design Tool Introduction

Alyssa Torrez, SSHA3P Program Specialist II, and Universal Design Taskforce members shared progress on the Universal Design work that has been happening over the past 6 months and introduced the first draft of the Pierce County Universal Design tool that has been developed. The presentation reviewed the process of developing the tool, as well as the elements, point system and incentives included to incentivize development of accessible housing. Staff went over how the tool would be used and got feedback on improvements that could be made to make the tool usable for member jurisdictions.

### **Public Comment**

There were no public comments.

### **Updates/Comments of the Advisory Board**

SSHA3P shared affordable housing week events, Adria Buchannon shared Fair Housing Trainings

### **Adjourn**

Adria Buchannon moved to adjourn the meeting. Doris Smith seconded the motion. The motion passed. The meeting adjourned at 7:30 PM.